



OS-HELP is an Australian Government loan scheme for eligible students undertaking part of their study overseas. OS-HELP may be used to cover expenses associated with the overseas study, such as airfares, accommodation and other travel expenses. Please refer to the UWA OS-HELP Guidelines and Study Assist website for information about eligibility requirements and loan conditions prior to completing this application. There are two rounds of applications each year. Application closing dates are:

- **31 May** - to study overseas in semester 2 of the current year or any winter programs
- **31 October** - to study overseas in semester 1 of the following year or any summer programs

Applications may be considered outside of the above deadlines depending on available funding.

If studying overseas for 2 semesters you can apply for 2 loans on this form, one for each semester. You **MUST**, however, submit 2 OS-HELP Debt Confirmation forms. These can be submitted at the same time. We will hold your second application until you submit evidence of having completed your first semester and evidence of your enrolment to a second semester overseas.

If a loan is approved you must complete an OS-HELP Debt Confirmation Form for each loan applied for. These forms are available from Student Administration in Student Central.

PERSONAL DETAILS

Family Name: Given Names:

Your updated CAN will be mailed to the correspondence address on studentConnect. Are your contact details current? YES NO

Is your mobile phone number on studentConnect current? YES NO If NO, Mobile:

Student Number: UWA Course:

LOAN FOR FIRST OVERSEAS PERIOD

Overseas Institution: Country:

Is this: Exchange Self-Study Elective Study Tour Internship Other?

Start date of overseas experience: End date of overseas experience:

I wish to apply to borrow the following amount/s. *If applying for a loan to study in Asia check [website](#) for eligible countries.*

Study <u>not</u> in Asia	Maximum amount <input type="checkbox"/>	OR	Study in Asia	Maximum amount <input type="checkbox"/>	AND / OR	Supplementary Asian language study	Maximum amount <input type="checkbox"/>
Other amount:	\$		Other amount:	\$		Other amount:	\$
<i>OFFICIAL USE</i>	\$		<i>OFFICIAL USE</i>	\$		<i>OFFICIAL USE</i>	\$
	Date:			Date:			Date:
	By:			By:			By:

LOAN FOR SECOND OVERSEAS PERIOD (if applicable)

Overseas Institution: Country:

Is this: Exchange Elective Study Tour Internship Self-Study Other?

Start date of overseas experience: End date of overseas experience:

I wish to apply to borrow the following amount/s. *If applying for a loan to study in Asia check [website](#) for eligible countries.*

Study <u>not</u> in Asia	Maximum amount <input type="checkbox"/>	OR	Study in Asia	Maximum amount <input type="checkbox"/>	AND / OR	Supplementary Asian language study	Maximum amount <input type="checkbox"/>
Other amount:	\$		Other amount:	\$		Other amount:	\$
<i>OFFICIAL USE</i>	\$		<i>OFFICIAL USE</i>	\$		<i>OFFICIAL USE</i>	\$
	Date:			Date:			Date:
	By:			By:			By:

ELECTRONIC FUNDS TRANSFER

If approved, your loan will be paid directly into your Australian bank account outlined below. Please give us details and **attach** to this application **page 1 of a recent bank statement or internet account print-out showing your account details and branch address**. Any errors in the information supplied that result in payment into the wrong account is your responsibility.

Account Name: Name of Financial Institution:

BSB: - Account Number: Branch (suburb):

APPLICATION CHECKLIST

Have you included the following?

- Approval letter (*only applicable for Study Tour (UWA Overseas unit) approved by UWA*)
- Faculty Approval (form FH014a) –**Not required for Exchange programs through GLO and approved exchange partners**
- Letter of Acceptance from host university or placement provider (you can send this later if you haven't receive it)
- Bank statement/account print-out or letter, showing account details and branch as on page 1
- Debt Confirmation Form (You can submit this later but an approved loan cannot be paid to you without this).

DECLARATION

I understand and accept the terms of the OS-HELP loan scheme. I have not received an OS-HELP loan on more than one occasion previously and not for a period of overseas study that overlaps the start date of the period for which this application relates. I declare the information supplied on this application and in any accompanying documents and statements is complete and accurate to the best of my knowledge. I understand the OS-HELP allocation process is competitive and not all applicants who meet basic eligibility criteria are necessarily allocated a loan. I will advise The University immediately I become aware of any matter that may affect my eligibility for the loan.

I understand that any correspondence sent to me about my application will be by email to my student email account.

Signature of Applicant:

Date:

Online applications:

By checking this box I declare the information supplied on this form and in any accompanying documents and statements is complete and accurate to the best of my knowledge.

Full Name:

Student N°:

Return application and supporting documents to:

By mail to: University of Western Australia
Student Administration
Student Experience - M356
Ground Floor - Student Central
35 Stirling Highway, Crawley, WA 6009

Or by email to: [askUWA](mailto:askUWA@uwa.edu.au)

GENERAL INFORMATION

All applicants must refer to the OS-HELP guidelines and procedures at: <http://www.studentfinance.uwa.edu.au/1103726>

The personal information contained in this application is collected for the purpose of determining your entitlement to OS-HELP assistance. If you provide false or misleading information in your application for OS-HELP, The University will be required to disclose information contained in this application to the Department of Education and Training. We may also be required to disclose your personal information as otherwise authorised or required by law.

The University may vary or cancel any decision it makes on your eligibility if the information given for the purpose of this application is incorrect or incomplete.

OS-HELP Loans are provided by the Department of Education and Training and are repaid through the Australian Taxation Office (ATO) as part of the HECS Scheme. Visit <http://studyassist.gov.au> for details.

We will contact you via your UWA student email address in relation to this application. It is your responsibility to ensure you check your student email account regularly.

FOR OFFICIAL USE ONLY:

- Student meets eligibility criteria
- All supporting documents have been received by this office

Date Loan 1 Approved:	Amount Approved Study <u>Not</u> in Asia - 240	Amount Approved Study in Asia - 241	Amount Approved - Supplementary Asian language study - 242
	\$	\$	\$
Authorised by:		UWA Authorised Signature:	
Date Loan 2 Approved:	Amount Approved Study <u>Not</u> in Asia - 240	Amount Approved Study in Asia - 241	Amount Approved - Supplementary Asian language study - 242
	\$	\$	\$
Authorised by:		UWA Authorised Signature:	